

# POWICK PARISH COUNCIL

Minutes of the meeting of the Parish Council held Wednesday 3<sup>rd</sup> April 2024

At 7.30pm at Powick Pavilion, Hospital Lane.

**PRESENT:** Cllr A. Lamb (Chairman), C. Phillips (V/Chairman), M. Huckfield, J. Foy, R. Willetts, S. Underwood, S. Mealings, S. Williams, F. Williams.

Also present: District Councillor K. Wells and Becky Bowser, the new Clerk.

**23.120 Apologies:** Cllr J. Stanton, County Cllr T. Wells.

**23.121 Declarations of Interest and Applications for Councillor Dispensations:** None.

**DEMOCRATIC PUBLIC TIME:** No public attended.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
23.122	<p><b>Approval of the minutes and planning report of meetings held 6<sup>th</sup> March 2024 –</b> minutes were proposed by Cllr Foy, seconded Cllr Willetts. All agreed.</p> <p><b>Matters arising –</b> (23.112) Dark Lane – Cllr Phillips has spoken with WCC Highways, and the ditch is unadopted, so responsibility falls to adjoining properties. The footpath is a public right of way and should be maintained by WCC.</p> <p>(23.112) Malvern Rd to Upton Rd footpath has been reported.</p> <p>(23.112) Road closure notice issues have been reported to WCC. No notice was received for the Upton Rd closure.</p>	<p>Cllr Lamb is to write to the resident concerned regarding the ditch maintenance.</p>
23.123	<p><b>District &amp; County Councillor Reports:</b> as circulated by email and will be uploaded to the website.</p>	
23.124	<p><b>Highways Matters:</b> Lengthsman – vas batteries have been ordered. Hedge cutting has been requested in Hospital Lane. Ditch and drainage work has been completed.</p> <p>Other matters - the alleyway by Winsmore is now really badly overgrown and has been reported to WCC. May become an issue for resident security. Ongoing issues at Tethersend are noted.</p>	

	<p>Concerns regarding vandalism now nights are lighter. Little response from Platform Housing despite promises made to Cllr F. Williams. Similar issues at Callow End also remain unresolved.</p> <p><b>Parish Paths Warden</b> – Cllr S. Williams reported that the fallen tree reported near the church has been dealt with. The footpath from the top of the foot steps isn't on the definitive map. Connecting section is only a byway. Cllr Williams to look into this. The footbridge at the bottom of Cow Lane remains outstanding.</p>	<p>Clerk to send Cllr Williams copy letters sent to Platform Housing. Cllr Williams to chase up actions.</p>
23.125	<p><b>Financial &amp; Governance Matters:</b> Payments and receipts schedule as circulated – proposed Cllr Huckfield, seconded Cllr F. Williams. All agreed.</p> <p>Councillor recruitment remains ongoing.</p> <p>Clerk recruitment – Michelle Alexander and Becky Bowser have arranged the handover of files and equipment. Becky started on 1<sup>st</sup> April and will have a month cross over with Michelle, who leaves end April.</p> <p>Annual Parish Meeting – date agreed as Weds 8<sup>th</sup> May at 7.30pm.</p>	<p>Clerk to pay as agreed.</p> <p>Current Clerk to send new Clerk the invitees for the APM.</p>
23.126	<p><b>Strategic Planning Matters:</b> SWDPR – Cllr Huckfield reported that the Plan is delayed as current traffic survey data is out of date.</p> <p>Neighbourhood Development Planning – Cllr Huckfield reported that the Consultant is collating survey data and finalising reports. There is no AECOM funding available to us.</p>	<p>Cllr Huckfield to report on SWDPR as required.</p> <p>Cllr Huckfield to continue to progress the NDP.</p>
23.127	<p><b>Parish Matters:</b> Newsletter – next edition to be considered in due course, with the new Clerk. Accessibility of newsletter to be considered in the future.</p> <p>BT Kiosk Powick – no further progress made.</p>	<p>Cllr Underwood to help the new Clerk with future newsletters.</p> <p>Cllr Lamb to progress Powick BT kiosk.</p>
23.128	<p><b>PACE:</b> Cllr Underwood reported that the next meeting is next week. PACE information has been published in the Powick Times.</p>	

	<p>The film night in May is being promoted. The website has been transferred to the new host, although there may be some future changes required for this.</p>	
23.129	<p><b>Playing Field Updates:</b>  Callow End – Cllr Underwood reported that local fundraising is planned with footballers. Also F.A. funding to be looked at for the pitch improvement programme / 5 year plan. A Burns Night event is being planned for Jan 2025.  Some external funding options may be available and need to be investigated – Cllr Underwood is to progress this.  It was noted that all the PFA members plan to leave in May 2025 to encourage new membership.</p> <p>Hospital Lane – Cllr Phillips reported that the replacement heating loop is being progressed but is delayed due to wet ground. Rainwater harvesting also needs to be commissioned before the building can be used.  A Caretaker needs to be recruited asap and it was agreed to appoint a temporary Caretaker for a period of 6 months and recruit a permanent person asap. Formal opening ceremony to be planned asap – provisionally end of May Bank Holiday.  Carpark tenders have been received via MHDC including creating a cycle track on the soil mound. To be considered asap. Current costs exceed £100k and some value engineering will be required. It is hoped that s106 funding will cover the cost.  Cllr Lamb reported regarding the recent vandalism and liaison with local Police – ongoing. Local Police Surgeries will be attended in the future.  The BT wifi is now working.</p>	<p>Cllr Phillips to progress pavilion building matters.</p> <p>Cllr Lamb to progress Caretaker recruitment asap and also arrange a meeting of the original Steering Group to agree management of the building going forward.</p> <p>Cllr Phillips to liaise with MHDC regarding car park tenders, timeframe and costs.</p> <p>Cllr Lamb to progress Policing matters.</p>
23.130	<p><b>Councillor Reports &amp; Items for Future Agendas:</b>  Cllr Foy reminded the Council that a site meeting with WCC is needed for the white gates in Powick Village.</p> <p>Cllr Underwood reported on the WCC Active Travel Group meeting attended.</p>	

	<p>Cllr F. Williams has checked the WCC report regarding ivy on trees, which have been reported.</p> <p>The manhole in Powick Village has now been repaired.</p> <p>Cllr Lamb thanked M. Alexander and C. Phillips for their long service as Clerk and Councillor respectively. Both having served well over 20 years each.</p>	
	<p><b>There being no further business the meeting closed at 8.50pm</b></p>	