

POWICK PARISH COUNCIL

Minutes of the meeting of the Parish Council held Wednesday 4th December 2024

At 7.30pm at Powick Pavilion, Hospital Lane.

PRESENT: Cllr A. Lamb (Chairman), M. Huckfield (V/Chairman), R. Willetts, F. Williams, S. Underwood, S. Mealings, S. Williams, J. Foy

24.67 Apologies: J. Stanton, K. Thomas

24.68 Declarations of Interest and Applications for Councillor Dispensations: None.

DEMOCRATIC PUBLIC TIME: 1 member of the public attended.

A report was given from Deborah Fox, Chief Executive Officer of Malvern Hills Trust, and is uploaded to the website.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
24.69	Approval of the minutes and planning report of meetings held 6th November 2024 – Cllr M. Huckfield proposed minutes, seconded Cllr R. Willetts. All agreed.	
24.70	District & County Councillor Reports: District and County Councillor reports circulated and uploaded to the website.	
24.71	Highways Matters: Lengthsman – The lengthsman advised that he will be topping up the grit bins around the parish. Road Closures: Road closure report circulated and uploaded to the website. Parish Paths Warden – Cllr S. Williams reported that footpath 691, Jennett Tree Lane has been cleared of vegetation around the stile. Footpath 677, Frog Lane has been cleared of the fallen tree that was blocking the path	
24.72	Financial & Governance Matters: Payments and receipts schedule as circulated – proposed Cllr M. Huckfield, seconded Cllr S. Underwood. All agreed. Budget/ Precept – the clerk notified that the budget for the precept will need to be agreed before the end of January.	Clerk to pay as agreed. Clerk to produce budget for next meeting

24.73	<p>Strategic Planning Matters:</p> <p>Neighbourhood Development Planning – Cllr M. Huckfield reported that the Steering Group met with the consultant, D. Nicholson to review the Draft Plan. Initial response from the group was very positive and the draft will be forwarded to the Parish Councillors with amendments from the meeting and comments from PACE.</p> <p>D. Nicholson is aiming to get the plan to Malvern Hills District Council before the end of January. It will then go to Regulation 14, Public Consultation.</p> <p>The Steering Group will then hold 2 public meetings in Powick and Callow End.</p> <p>Cllr Huckfield will arrange for a flier to be included in the Parish Newsletter informing local residents of the plan and inviting them to review and comment.</p>	Cllr M. Huckfield to draft article and flier for the Parish Newsletter.
24.74	<p>Parish Matters:</p> <p>Newsletter – the next newsletter is due in January. The clerk is to begin collating articles.</p> <p>The clerk and Cllr S. Underwood have discussed the transfer of design to a new software package (Canva)</p>	New software package (Canva) to be set up by the clerk.
24.75	<p>PACE:</p> <p>The PACE meeting took place on 3rd December.</p> <p>Hedge Planting at Callow End has been successfully completed.</p> <p>Cllr J. Stanton will attend the Colwall Eco Festival and report back ideas for running a similar event in Powick.</p> <p>E-Bikes – the two bikes are both out on loan regularly.</p> <p>Cllr S. Underwood will inquire with Ollie Parker about taking on the booking of the E-Bikes and storing.</p> <p>Cllr S. Underwood and J. Stanton to review the Carbon Reduction Plan.</p>	<p>Cllr J. Stanton to attend event.</p> <p>Cllr S. Underwood to liaise with Ollie Parker.</p> <p>Cllr S. Underwood and J. Stanton to review the plan.</p>
24.76	<p>Playing Field Updates:</p> <p>Callow End – Christmas Tree Light switch on event went well.</p> <p>Burns Night at Stanbrook Hotel, Saturday 25 January.</p> <p>The current committee is stepping down in spring 2025 so are looking for new members.</p> <p>Hospital Lane – the Interim Management Group is starting to get more involved in the Pavilion and the clerk is organising all service information to eventually be transferred to the group.</p> <p>The caretaker is now up and running and visiting the Pavilion several times a week.</p>	
24.77	<p>Councillor Reports & Items for Future Agendas:</p> <p>Cllr A. Lamb – has been approached regarding a donation to the church to help with the upkeep of the</p>	

	graveyard. It was confirmed that there is a grant policy in place but the council will require a better understanding.	Cllr A. Lamb to review church donation requirement.
	<p>There being no further business the meeting closed at 8:52pm</p> <p>Next Meeting 7:30pm Wednesday 8th January</p>	